



FORM OF APPLICATION FOR MEMBERSHIP *or* TRANSFER

SURNAME: FORENAMES:

BUSINESS ADDRESS:
.....

HOME ADDRESS:
.....

Please use my **HOME / BUSINESS** address for correspondence (**Delete one**)

HOME TEL: WORK TEL:

FAX: (Include area codes)

MOBILE: EMAIL:

EMPLOYER: POSITION:

PROFESSIONAL QUALIFICATIONS:

IPENZ MEMBER: **Yes / No**

Grade of Membership applied for:

(Please refer to the 'Membership Requirements' on page 5)

Date of Birth ('Graduate' applicants only):

For Transfer - Present Grade: Date of Election:

Please tick this box if you DO NOT wish to be a member of NZIGEM (see note 4 below)

- NOTES:**
1. All applicants must complete this page and Sections 1 and 2. 'Member' and 'Fellow' applicants must also complete Sections 3 and 4.
 2. Applications must be submitted to Council for consideration and approval of the appropriate class of membership. An inscribed membership certificate is provided to all members.
 3. Details of the current NZIGE & NZIGEM membership fees can be found on the NZIGE website www.nzige.org.nz
 4. NZIGEM (New Zealand Institution of Gas Engineers & Managers) is the affiliation between NZIGE and the Institution of Gas Engineers & Managers (IGEM) UK. All applicants will be automatically considered for membership of NZIGEM unless the applicant has ticked the above box indicating that they do not wish to be a member of NZIGEM.

ENGAGEMENT

I, the undersigned, certify that the statements contained herein are true. I agree that in the event of my election to any grade of membership I will be governed by the Rules of the NZ Institution of Gas Engineers as they are now formed or as they may hereafter be altered.

Signature: Date:

Send completed applications to the Secretary with any relevant supporting documents. Applicants should send copies of supporting documents that will not be returned. If originals are sent, every care will be taken but NZIGE accepts no responsibility for loss or damage.

Return by mail to: The Secretary NZIGE
c/- Technical Group Administrator
IPENZ
PO Box 12241
Wellington 6144

Or by email to: secretary@nzige.org.nz

SECTION ONE – GAS INDUSTRY CAREER

CURRENT POSITION

Position Title:

Date Appointed:

Please list any technical positions that report directly to you:

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Name of your Department:

State the nature of your work and give a brief resume of your responsibilities:

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PREVIOUS POSITIONS:

Date	Organisation	Position
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SECTION TWO – PROPOSER

Applications for 'Member' or 'Fellow' must be proposed and seconded by 'Corporate' members. Applications for 'Associate', 'Graduate' or 'Student' may be proposed and seconded by either 'Corporate' or 'Associate' members.

Declaration by Proposer

I am a current financial member of NZIGE and am of the opinion that the applicant is a worthy candidate for consideration by the Council of the Institution.

Signed: Date:

Name: Grade:

Declaration by Secunder

I am a current financial member of NZIGE and am of the opinion that the applicant is a worthy candidate for consideration by the Council of the Institution.

Signed: Date:

Name: Grade:

SECTION THREE - TECHNOLOGICAL EDUCATION AND QUALIFICATIONS
Corporate Members only ('Member' and 'Fellow')

Date:	Course/Study/Qualification:	Learning Institution/Authority
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A photocopy of qualifications should be enclosed

SECTION FOUR - MEMBERSHIP OF OTHER PROFESSIONAL BODIES
Corporate Members only ('Member' and 'Fellow')

Professional Body	Date Elected	Grade
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MEMBERSHIP REQUIREMENTS

(Extract from NZIGE Rules)

3.3 Qualifications for Membership

(i) Life Fellow

A Life Fellow shall be a person who has retired from active participation in the affairs of the Institution and who has given outstanding service to the Institution and who the Institution desires to honour. Life Fellowship shall be conferred upon any past President of the Institution who retires from the gas industry.

(ii) Honorary Fellow

An Honorary Fellow shall be a person, who is distinguished by work in engineering, science or otherwise, whom the Institution desires to honour.

(iii) Fellow

Every candidate for election or transfer to the class of Fellow shall:

- a) have been a Member of the Institution for at least five years, or for such shorter period as the Council may in any particular case decide, and
- b) is recognised as having high standing in the gas industry, and
- c) have been engaged in a senior position of responsibility in the gas industry, and
- d) have given service to the profession or to the Institution, or have contributed to the objects of the Institution.

(iv) Member

Every candidate for election or transfer to the class of Member shall satisfy one of the following:

- a) hold a suitable degree in engineering, science or technology or equivalent academic qualification as may be approved by the Council, have relevant experience of at least three years, and be currently engaged in a position of responsibility in the gas industry, or
- b) have attained the standard of education and undergone training and received experience in an appropriate field which satisfies the requirements of a Registered Engineering Associate, and be currently engaged in a position of responsibility in the gas industry, or
- c) have at least ten years relevant experience, and be operating at a level equivalent to a professional engineer/technologist, and be currently engaged in a position of responsibility in the gas industry.

(v) Associate

Any person interested in the objects of the Institution may apply to become an Associate unless they qualify for another membership class.

(vi) Graduate

Every candidate for election or transfer to the class of Graduate shall:

- a) have attained the age of 21 years, and
- b) hold a suitable degree in engineering, science or technology or a technician's qualification as may be approved by the Council, and
- c) be receiving training and experience within the gas industry.

(vii) Student

Every candidate for election or transfer to the class of Student shall:

- a) be studying towards a qualification recognised for Graduate membership of the Institution, and
- b) undertake to apply to transfer to the class of Graduate upon becoming eligible.

3.4 Election and Transfer of Members

(i) Life Fellow or Honorary Fellow

A Life Fellow or an Honorary Fellow shall be elected by the unanimous vote of a meeting of the Council of the Institution at which not less than two thirds of the members of the Council are present. Each such election shall be announced at the next Annual General Meeting or Special General Meeting.

- (ii) Fellow
A Fellow may be elected by the Council who shall review a proposal signed by at least two members (of whom at least one shall be a Fellow). Each such election shall be announced at the next Annual General Meeting or Special General Meeting.
- (iii) Member, Associate, Graduate, or Student
Candidates for election or transfer to the classes of Member, Associate, Graduate, or Student shall apply to the Council using the designated printed form available from the Secretary. This form shall be signed by two Corporate members where the application relates to Corporate membership, or by two members (Corporate or Associate) where the application relates to Associate, Graduate, or Student membership. Such form will outline the candidates career and provide other appropriate evidence to support the application.
- The Council shall consider all such applications and where appropriate sanction admission at the relevant level. Each such election shall be announced at the next Annual General Meeting or Special General Meeting.
- Every person when elected shall receive due notice of such election in writing together with a copy of the Rules of the Institution and shall within one month from the receipt of such notice, pay the entrance fee (if applicable) and subscription, as per Rule 7. If such person fails to pay the entrance fee (if applicable) and subscription within such time the election of such person shall be absolutely void.
- 3.5 Exemptions
The Council may waive any or all of the above requirements for admission to any class of membership where formal recognition agreements exist or in any other case where the Council is satisfied that properly verified membership, qualifications and experience are sufficient for such admission.
- 3.6 Resignation of Members
Each member may by notice in writing to the Secretary resign from membership after payment of all sums due in respect of subscriptions or otherwise.
- On such resignation the Council may demand the return of any certificate of membership issued to such member.
- 3.7 Termination of Membership
Any person shall on ceasing to be a member of the Institution forfeit all rights and claims in and against the Institution and its property and funds.
- 3.8 Register
The Secretary shall keep a register of members containing the names, addresses, and occupations of those members, and the dates at which they became members.
- 3.9 Certificate of Membership
Subject to such regulations and on payment of such fees as the Council from time to time prescribe, the Council may issue to any member of any class a certificate showing the class to which such member belongs. Every such certificate shall remain the property of, and shall on demand be returned to, the Institution.
- 3.10 NZ Institution of Gas Engineers & Managers (NZIGEM)
Members of any class of the Institution are eligible for supplementary membership of NZIGEM, the Institution's affiliation with the Institution of Gas Engineers & Managers (IGEM) based in the United Kingdom.
- All Members of NZIGEM will be entered onto the IGEM central database and recognised as a member of NZIGEM. They will be issued with an IGEM membership number and will receive all identified benefits as a non-corporate member of IGEM.
- 3.11 Retired Members
Members of any class of the Institution, who have ceased active employment, have been a member of the Institution for at least 20 years and who will no longer receive income other than through superannuation, pensions, benefits or investments may be awarded retired status by the Council, and as such shall retain their Membership class, but be exempt from paying the annual subscription for the Institution in accordance with 7.1.